

# JERSEY SKYLANDS LABRADOR RETRIEVER CLUB, INC.

## PUPPY/DOG AVAILABLE LISTINGS

### POLICY AND PROCEDURE

#### A. POLICY

##### 1. *Persons eligible:*

- a. Members who are in good standing and who have met the minimum requirements for Additional Privileges are entitled to list with the club's referral system.

##### 2. *Dogs eligible:*

- a. litters of puppies residing in the Listing Member's home.
- b. singular older puppies or dogs available from or through the Listing Member.

##### 3. *Fees:*

- a. The first litter listing for each household listed during the club's fiscal year shall be free.
- b. Additional litter listings during the same fiscal year shall be charged \$10.00 each.
- c. Single dog listings are always free. A single puppy is free if 12 weeks old or older.

##### 4. *Member contact:*

- a. Only one person shall be designated as the member contact for each listing.

##### 5. *Restrictions:*

- a. All litters or dogs submitted for the referral service must be in writing.
- b. Litters will only be listed with this club's referral service if both parents have an OFA Hip Pass at a minimum of 12 months old and a current clear CERF or ACVO eye exam report, or their foreign equivalents.

A current eye clearance shall include any of these options

1. An exam dated within 18 months of the litter birth date
2. An exam performed at a minimum of 60 months old with an Optigen test result where at least one parent is a Normal/Clear.
3. An exam performed at a minimum of 120 months old without an Optigen test result.

##### 6. *Disclaimer:*

- a. A disclaimer releasing the club of all responsibility connected with the referral system shall be included verbally or in writing for all referral information dispensed.

#### B. PROCEDURE

##### 1. *Member submission:*

- a. Members wishing to list a litter shall provide the following information **on the listing form** to the referral chair via mail, email or fax.
  1. Names of the sire and dam
  2. Due date or birth date
  3. color(s) available or expected
  4. sex(es) available
  5. Member contact name, phone number and/or email address
  6. both parents OFA hip information or foreign equivalent
  7. dates of both parents CERF or clear ACVO information or foreign equivalent
  8. For additional litters during the same fiscal year, a check for \$10.00 mailed to the referral chair
- b. Members wishing to list an older puppy or dog shall provide the following information **on the listing form** to the referral contact via mail, email or fax.
  1. age of the dog
  2. sex of the dog and if it is spayed/neutered or intact
  3. color of the dog
  4. training, vaccination information or other pertinent comments, subject to editing by the referral chair.

Note: While hip and eye clearances are not required on the parents or on the dog itself, breeders/owners are to consider the Code of Ethics as to disclosure concerning the reason why the dog is now available.

##### 2. *Referral Chair:*

- a. will verify that all required information has been received. No listing will be accepted if any of the information or the listing fee is missing. The contact will notify the member by email or phone, when possible.
- b. will send a report to the newsletter editor by the deadline for publication in the next issue of the newsletter.
- c. will delete any listing at 60 days from the listing date, unless the member has already notified the referral chair to delete, edit or continue the listing if they still have the puppies or dog available from that particular listing.

Approved 07/30/97

Revised 03/25/98, 09/26/01, 07/25/07